

# DUAL ENROLLMENT INFORMATION GUIDE

## TRANSCRIPT REQUEST

As part of your college application process, be sure to include copies of your Mercyhurst University transcripts with each of your applications to ensure the credits you earn are transferred to the university of your choice. Current students and alumni can request official and/or unofficial transcripts using our Transcript Request Form at: [mhur.st/transcript-request](http://mhur.st/transcript-request).

Official transcripts cost \$10 per copy or set (undergraduate and graduate) and CANNOT be sent electronically. These can either be picked up in office or mailed via USPS directly to the intended recipient. Unofficial copies are free of charge and can be sent electronically, mailed via USPS, or picked up in office.

## PARKING REGISTRATION

Students planning to drive themselves to campus for classes must register for a Mercyhurst parking permit. Follow these easy steps to park on campus: Log in to the hub at [hub.m9ct375.t](http://hub.m9ct375.t).

